

**Special Note:** The following is a summary of the Minutes taken from the Recorder's Advisory Council meeting held on Thursday, March 18, 2010 and does not necessarily provide a detailed verbatim transcription of the Minutes.

## **MINUTES**

**RECORDER'S ADVISORY COUNCIL  
THURSDAY, MARCH 18, 2010  
9:30 A.M.**

**CLARK COUNTY GOVERNMENT CENTER  
500 SOUTH GRAND CENTRAL PARKWAY  
1<sup>ST</sup> FLOOR, PUEBLO ROOM  
LAS VEGAS, NEVADA 89155**

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### **Members Present**

Debbie Conway, Recorder, Clark County Recorder's Office  
Tami L Miramontes, Community Title Services of Nevada  
James Orate, Document Processing Solutions, Inc.  
Linda Arillano, First American Title Company of Nevada  
Joe Fitzgibbons, FNTG Las Vegas Title Group (servicing CTT, FNT, & TT)  
Paul Bell, Greater Las Vegas Association of Realtors (GLVAR)  
Rene Espinosa, Nations Title Company of Nevada  
Lorrie Miller, Noble Title  
Jack Woodcock, Prudential Americana Group, REALTORS  
Jerry R. Smith, Realty One Group  
Carolyn Paige, Republic Services  
Zoia Tanksleg, Republic Services  
Tracy Sabol, SPL Inc  
Wil Andasol, Stewart Title of Nevada  
Clayton Freeman, TitleOne of Las Vegas Inc.

### **Members Absent**

Martin Bressler, Chicago Title  
Debra Pomponio, Commerce Title Company  
Tracey Keller, DHI Title  
Jon Morgan, Equity Title of Nevada  
Valerie Connor, First American Title Company of Nevada  
Caesar Espinosa, FNTG Las Vegas Title Group (servicing CTT, FNT & TT)  
Sue Naumann, Greater Las Vegas Association of Realtors (GLVAR)  
Ellie Lumsden, Keller Williams – Market Place  
Keith Kelley, Kelley and Associates Real Estate  
Steve Dover, Lawyers Title  
Laurie Quigley, Legal Wings  
Robert C. Sherratt, Mesquite Title Company  
Phillip Bouchard, National Title Company  
Cyndi Riska, Nevada State Title  
Robbie Graham, Nevada Title Company

Charles C. Clawson II, Noble Title  
Nick Nicholson, North American Title Company  
Kehau Haia, Old Republic Title Company of Nevada  
Patricia Perisco, Prudential Americana Group, REALTORS  
Troy Hicks, Red Rock Title & Escrow Company

Guests

Georgia Brunson-Wright, Clark County Recorder's Office  
Denise Gulia, Clark County Recorder's Office  
Laurel Jimenez, Clark County Recorder's Office  
Shauna Johnson, Clark County Recorder's Office  
Eugene Mendiola, Clark County Recorder's Office  
Maurice Reid, Clark County Recorder's Office  
Sheila Salehian, Clark County Recorder's Office  
Juanita Sul, Clark County Recorder's Office  
Maggie Tellez, Clark County Recorder's Office  
Susan Wohlbrandt, Clark County Recorder's Office

I. **Call to Order**

**Debbie Conway, Clark County Recorder**, called the meeting to order at approximately 9:42 AM.

II. **Introductions**

The committee members each introduced themselves and the company that they represented.

III. **New Business**

a. **Approval of December 10, 2009 Minutes**

The RAC members unanimously approved the minutes for the December 10, 2009 meeting.

b. **Update on E-Recording**

**Laurel Jimenez, Clark County Recorder's Office**, gave the members a brief summary of how well the Recorder's Office is coming along with the E-Recording process that was started in early 2008. She also provided an analysis of how much the office is saving in terms of recording documents. **Shauna Johnson, Clark County Recorder's Office**, then elaborated on the different providers for E-Recording. She noted that the three main providers are Simplifile, Ingeo, and ACS. **Johnson** stated that the office started with Simplifile, and then proceeded with Ingeo and ACS as new providers to the E-Recording function. She also mentioned that Ingeo and ACS are expanding their document types to provide more functionality and explained that a choice is given to choose which provider of E-Recording services is suited for their needs.

c. **Escrow Accounts**

**Juanita Sul, Clark County Recorder's Office**, briefly informed members that in their packets, forms concerning information about Escrow Accounts were available. She also informed them if they would like to set up an Escrow Account to please contact Brandie

Rangel or Mirta Dreiman of the Clark County Recorder's Office and they would be able to assist all interested members.

#### **d. Fraudulent Activities**

**Debbie Conway, Clark County Recorder's Office**, elaborated on the recent increase of fraudulent activities. She mentioned that the Recorder's Office has partnered up with the Secretary of State, the Attorney General's Office, different units of the Metropolitan Police Department and other Law Enforcement agencies, such as the FBI, who are investigating the types of fraudulent activities that are going on in the marketplace by way of community outreach. She stated that the Recorder's Office will provide documentation whenever there is a case, a suspect or suspicious activity. **Conway** then informed members that there was a law passed which states if the Recorder's Office suspects that a document is suspicious, it can be sent for a 48 hour review and the District Attorney will make the decision if the document is legitimate or not.

#### **e. Henderson Branch Update**

**Debbie Conway, Clark County Recorder's Office**, stated that the Henderson branch is temporarily closed and will remain closed until further notice due to the cost containment effort that is underway at Clark County.

#### **f. Budgetary Matters**

**Debbie Conway, Clark County Recorder's Office**, clarified the cost containment effort by saying that the state and legislature counts on the County and local governments to follow through with the laws that they have created because they do not have the manpower to do it alone. Everyone is expected to do more with less, operate a lot more meaner and greener. **Conway** then stated that there is anticipation of a \$240 Million down fall in the County's budget for this year. All the departments have been asked to cut back in any area to help all departments operate more efficiently. The government is mirroring the private sector and is starting to operate more like a business, a lot different from what it has been in the past. She then went on to say that there has been talk of increasing recording fees, a decision has not been made yet.

**Wil Andersol, Stewart Title of Nevada**, expressed his concern about not being able to find the refund request form on the Clark County Recorder's website. **Eugene Mendiola, Clark County Recorder's Office**, responded by saying that the issue will be checked into.

#### **g. OnCore changes to the Recordation System**

**Laurel Jimenez, Clark County Recorder's Office**, gave a quick update concerning the OnCore changes that have recently taken place. She brought up that the Recorder's Office continues to work with Amplitude Solutions as the provider for the OnCore Recordation System. She then informed members that later on this calendar year, the Recorder's Office will receive a brand new updated version called Acclaim. This new version will help the processing volumes of recordings to be even more efficient.

**h. Awards**

**Debbie Conway, Clark County Recorder's Office**, pointed out that the Clark County Recorder's Office was nominated for the Nevada's Taxpayers Association's Cashman Good Government Award and was a finalist in the top 4. She stated that the Recorder's Office is very appreciative that the community has acknowledged the fact that the office is trying to cut back in areas and generate efficiencies in other areas, as well as implementing technologies that are on the cutting edge.

**IV. Miscellaneous Discussions**

**Wil Andersol, Stewart Title of Nevada**, expressed his concern about the E-Recording deadline being changed to 4:00 PM on Fridays. **Eugene Mendiola, Clark County Recorder's Office** responded by saying that the suggestion was experimented with in December and January and there was no more than 10 additional documents that came through. He mentioned that in the future, with more enhancements and more efficiency, the hours may be extended. However, as of now, the deadline will remain the same.

**V. Public Comments**

There were no public comments at this time.

**VI. Next Meeting Date:** Thursday, June 10, 2010, 9:30 AM, 1<sup>st</sup> Floor, Pueblo Room,  
Clark County Government Center, 500 S. Grand Central Pkwy., Las Vegas, NV 89155

**VII. Adjournment**

The meeting was adjourned at 10:50 AM.